



# Quest Academy

## Board of Director's Meeting Minutes

### Tuesday, September 9, 2014

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401

**In Attendance:** Michele Kersey Smith, Brice Mindrum, Jade Beckman, Tabitha Grahn, Heidi Jex, Penn Bradshaw, Ken Bradshaw

**Others in Attendance:** Ryan Tippetts (Q1 VP), Dave Bullock (Principal), Vicki Barlow (Q2 VP), Dawn Kawaguchi (AW), Ryan Smith (AW), Gabe Clark (AW)

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:02 PM – CALL TO ORDER** – Ken Bradshaw

**Penn Bradshaw made a motion to convene as the Quest Academy Board. Heidi Jex seconded the motion. Motion passed unanimously.**

**Heidi Jex made a motion to approve the CONSENT ITEMS. Penn Bradshaw seconded the motion. Motion passed unanimously.**

- Ratify New Hires
  - Leigh Beckstead – 3<sup>rd</sup> Grade
- Approve August 12, 2014 Board Meeting Minutes

## REPORTS

- **Board of Directors**
  - Review 2014-2015 Budget as of August 31, 2014 – Brice briefly reviewed the budget as of August 31<sup>st</sup>. There are fewer students than projected. Ryan has been working with the administration to rework the budget for 937 students. With the rework of the budget it will not be necessary to tap into the surplus. There was a brief discussion on the original estimated budget.
- **Administration**
  - Update on Enrollment – Dave stated that as of today the current enrollment of students is 951 and we are budgeted for 937. Students are still enrolling and we hope to have even more students by October 1. There was discussion on staffing. The board would like to have a discussion on the budging of students in March/April. Ken would like to make sure that the board approves a very conservative budget.
  - Update on Assessment – Dave reviewed the DWA scores. For the 2013-2014 school year, students proficient in 5<sup>th</sup> grade was 94% and 8<sup>th</sup> grade

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was 93%. He wasn't able to get all of the data that he wanted to but he did his own calculations. Dave reviewed the data of the 8<sup>th</sup> grade cohorts when they were in 5<sup>th</sup> grade and the tremendous growth that has been made.

- 2014-2015 Administrative Goals – At the end of last year, Dr. Dave stated that he was asked to come up with some strategic goals. He reviewed his goals as well as goals made by the administration.
  - ✓ Positive Intervention by using the Response to Intervention model
    - ★ Identifying students with disabilities and providing appropriate interventions
    - ★ Created a blog that has the resources
  - ✓ Nine Essential Skills for the Love & Logic Classroom training for teachers
    - ★ Introduce a new skill every Monday
    - ★ Teacher observations by administration to ensure that it is being implemented in class
  - ✓ Insure that the teachers are becoming familiar with QA culture
    - ★ Administration is working on a schedule to help teacher manage their time

Dave stated that the teachers are adapting very well and there is a lot of excitement and buy-in. Best practices are being used.

- ✓ Targeting tutoring
  - ★ Insuring that the tutoring that is being done is for the students who really need it.

There was a discussion on how all these goals can be measured.

- State of the School – Dr. Dave
  - ✓ “Teacher Feature Award” from KSL and Zions Bank is a Quest Academy teacher which will be awarded on Friday @ 1:30 p.m. The name is confidential until it is announced at that time.
  - ✓ The drama club has been holding auditions
  - ✓ HOV lane is going very well. We have set times and they have to pick up at least four or more students.

➤ **Parent Organization** – Tabitha Grahn

- Volunteer hours are already at 400 hours
- Sept 18<sup>th</sup> – Family Movie Night “How To Train Your Dragon 2”. Tickets are \$1 per person and will go on sale next week.
- Last night’s meeting had about 20 parents show up
- “Dollar Dress Down Day” buyout is \$10 for the year

**There was no PUBLIC COMMENT.**

**OTHER BUSINESS ITEMS (For Discussion Only)**

- Ken stated that the other night at the South Ogden City Council meeting the chief of police got up and made a great big presentation about how grateful the department was for the work and effort at school and the children, the parents and all in supporting the fundraiser for Xander. He called Quest Academy an

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amazing place for taking this on. Ken just wanted to pass that along to the student body.

- Bond advisors contacted Ken and he will be meeting with them to possibly refinancing the bond. Once he meets with them he would like to meet with Brice and Jade to discuss and make a decide whether or not to move forward on.
- Calendaring Items – Ken Bradshaw
  - Next Board Meeting – October 14, 2014
  - Follow up on fire alarm – Dave stated that it has been fixed after Trent made some phone calls. It was apparently a battery.

**6:52 PM – Heidi Jex made a motion to ADJOURN. Penn Bradshaw seconded the motion. Motion passed unanimously. (Duration 49:54)**

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