



Quest Academy

Board of Director's Meeting Minutes

Tuesday, February 10, 2015

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

In Attendance: Brice Mindrum, Tabitha Grahn, Michele Kersey Smith, Jade Beckman, Heidi Jex, Penn Bradshaw, Ken Bradshaw

Others in Attendance: Ryan Tippetts, Dave Bullock, Vicki Barlow, Dawn Kawaguchi, Ryan Smith, Kim Dohrer, Shirley Atkinson

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 PM – CALL TO ORDER – Ken Bradshaw

Penn Bradshaw made a motion to convene as the Quest Academy Board of Directors. Heidi Jex seconded the motion. Motion passed unanimously.

CONSENT ITEMS

- Ratify New Hires – Dr. Dave reviewed the new hires. He reported that Blake Hadley is a former principal.
 - Blake Hadley – SpEd TA
 - Jamie Jaques – 4th grade

Brice Mindrum made a motion to ratify New Hires. Michele Kersey Smith seconded the motion. Motion passed unanimously.

- Approve January 13, 2015 Board Meeting Minutes – There was no further discussion. **Heidi Jex made a motion to approve the January 13, 2015 Board Meeting Minutes. Penn Bradshaw seconded the motion. Motion passed unanimously.**

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss and Vote on ETS Service Contract – Dave stated that the board wanted to review the contract before approving so he opened the discussion up for the board. Nate Schow with ETS was present to answer questions and make any changes. Ken had three areas of recommended changes. First, on paragraph 4F where it talks about ETS performing a service that is needed and if the Client does not respond in a timely manner ETS will move forward with service. Ken would like a

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provision here that requires having documentation of whom and when the contact attempts were before moving forward. Second, paragraph 12 (Mediation) and 13 (Arbitration) it states that Davis County will be the location for either of these two occurrences. Ken would like this changed to Weber County. Third, in paragraph 17 the last sentence is problematic. He recommended this suggested language: *“In the event of injury or damage sustained from an event beyond the control of ETS, ETS liability shall not exceed the sum of the payments received by ETS from the Client under the agreement. Otherwise, ETS will be liable for damages sustained by the Client through negligence, omission, or other event which is found to be the responsibility of ETS by mediation, an arbitrator or court of competent jurisdiction.”* Nate Schow was present for ETS and agreed all three recommended changes. He will make the changes and resend out to both Dave and Ken. **Penn Bradshaw made a motion to approve the ETS Service Contract with the three changes discussed. Heidi Jex seconded the motion. Motion passed unanimously.** *Nate was excused at 6:10 p.m.*

- Discuss and Vote on 2015-2016 School Calendar – Dave stated that the administration met and they took into consideration the feedback that the parents had this year but Ryan T. is the one who put it all together. Ryan T. stated that this calendar is very similar with this year’s calendar except there are changes at the first of the year, the end of the year and Fall Break. He reviewed the calendar. We will be out of school before Memorial Day. The community council has reviewed the calendar. There was a discussion on the monthly PTCs. **Jade Beckman made a motion to approve the 2015-2016 school calendar. Brice Mindrum seconded the motion. Motion passed unanimously.**

REPORTS

➤ Board of Directors

- Review 2014-2015 Budget as of January 31, 2015 – Brice stated that there is nothing major to report. There was one item reclassified. **Heidi Jex made a motion to accept current review of the 2014-2015 budget as of January 31, 2015 as presented by Brice. Penn Bradshaw seconded the motion. Motion passed unanimously.**
- Annual Open & Public Meetings Act Training – Ken reminded the board that we must review the Open and Public Meetings Act on an annual basis. He requested that the board on their own time watch one of the three training items available (online video, PDF presentation or powerpoint presentation). Ken passed out a affirmation of training that he would like the board to fill out once they’ve done their training and bring back to the next board meeting. Ken will send the links out to the rest of the board.

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➤ **Parent Organization** – Tabitha Grahn

- Upcoming Events
 - ✓ Feb 16-19: Spirit Night @ Pizza Pie Café. They will donate 20% back to the school in QA family sales. Make sure you mention Quest when ordering.
- Possible POQA event calendaring adjustments/changes
- POQA is preparing for Carnival and they will be hiring a company to do most of the work.

➤ **Administration**

- Update on Technology Conference – Vicki stated that she, Nicki Slaugh and Tammy Mindrum attended the National Educational Technology Conference in Florida. Vicki stated that there were so many amazing things that they learned and she had a hard time narrowing down the areas that she wanted to share with the board. She reported that technology doesn't have to cost a lot to move forward. The first item that Vickie shared was a downloadable app called "Plickers". She explained how this app let's teacher collect real-time formative assessment data. Vicki, Nicki and Tammy attended as many classes possible by splitting up the classes. They were also able to receive some free year licensing to try out some resources before purchasing to see if they will work with Quest. Vicki shared a story from one of the classes that she attended how three students assembled three 3D printers. At the conference, they heard "we are facilitator's of learning" over and over again.
- State of the School – Dr. Dave
 - ✓ SAGE writing assessment has begun. Dave stated that is more difficult than the DWA but the students are doing it. The state said that providing exposure to the SAGE portal through assessments can increase scores by 20%. Nicki has been training the teachers to do their assessments in SAGE.
 - ✓ Quest was selected to participate in the National Assessment in Progress (the nation's report card. The testing includes math, language arts and science. The stated tested for two days to 4th & 8th graders. Kim Dohrer stated that schools are selected randomly.
 - ✓ CPR and First Aid training – Certified (11) individuals
 - ✓ Standard Response Protocol [SRP] training by Deputy Ryan. We just want to insure that we are all on the same page and always prepared.
 - ✓ Planning a lock down drill this week. Ken recommended involving the local police.

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- ✓ Ryan T. added that the Community Council met last week and they have included the SRP into the school's Emergency Preparedness Plan and will be sent out to the parents.
- ✓ Suicide prevention training – QA does this every year
- ✓ We are conducting many school tours this time of year. Parents have been able to see the differentiation going on in the 1st, 2nd, 3rd grade classrooms.

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Ken Bradshaw
 - Next Board Meeting – March 10, 2015

6:41 PM – Penn Bradshaw made a motion to ADJOURN. Heidi Jex seconded the motion. Motion passed unanimously. (Duration 40:19)

February Action Items:

1. Heidi would like to report on the community council next month – **Dawn**

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